

Acknowledgement and Undertaking for Social Work Applicant to the College



Ontario College of
Social Workers and
Social Service Workers

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Registered Social Worker in a Canadian Province (other than Ontario), the Northwest Territories or the Yukon

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TO: ONTARIO COLLEGE OF SOCIAL WORKERS AND SOCIAL SERVICE WORKERS (THE "COLLEGE")

In this Acknowledgement and Undertaking, the following words and phrases have the meanings set out below:

"Canadian social work regulatory authority" means a body, other than the College, that is authorized, under an Act of a Canadian province or the Northwest Territories or the Yukon, to issue a certificate of registration, licence or permit which attests to the individual being qualified to practise the profession of social work and authorizes the individual to practise the profession of social work or to use a title or designation relating to the profession, or both.

"electronic social work practice" means the delivery of social work services by the use of any electronic device (such as a computer, tablet, smartphone, landline telephone) or any electronic format (such as the internet, social media, online chat, text, video, and email) and other electronic means.

"in good standing" includes, without limiting the generality of the phrase, the fact that the member:

- (i) is not in default with respect to any obligation owed to the Canadian social work regulatory authority or the College, as the case may be, including payment of an annual fee or any other amount owed to such authority or the College;
- (ii) is not the subject of any discipline or fitness to practise order, other than one that has been fully complied with;
- (iii) is not the subject of a proceeding or ongoing investigation or any interim order or agreement arising out of a complaint, investigation or proceeding; and
- (iv) is in compliance with the continuing competence and quality assurance requirements of the Canadian social work regulatory authority or the College, as the case may be.

"member in good standing (as defined above) of a Canadian social work regulatory authority" means an individual who currently holds a certificate of registration, licence or permit for social work issued by a Canadian social work regulatory authority that authorizes the individual to practise the profession of social work or to use a title or designation relating to the profession, or both, and whose certificate of registration, licence or permit is in good standing (as defined above).

I, _____, acknowledge and understand that in order to be eligible for an exemption from payment of a portion of the registration fee and from payment of a portion of the annual fee, I am required to provide this Acknowledgement and Undertaking to the College.

1. I confirm that I am a member of one or more Canadian social work regulatory authorities and in good standing (as defined above) in each of the Canadian social work regulatory authorities of which I am a member.
2. I acknowledge and understand that I must continue to be a member in good standing (as defined above) of each of the Canadian social work regulatory authorities in which I am or in which I become a member in order to continue to be eligible for an exemption from payment of a portion of the annual fee.
3. I undertake and agree that:
 - (a) I shall restrict my practice in Ontario exclusively to electronic social work practice (as defined above) to clients in Ontario delivered from a Canadian jurisdiction, other than Ontario.
 - (b) I shall not engage in any practice within the scope of practice of social work or social service work (as described in the College's *Code of Ethics and Standards of Practice Handbook*) with clients in Ontario, other than electronic social work practice (as defined above) delivered from a Canadian jurisdiction, other than Ontario.

- (c) the following information will be posted on the College's Register, which is available online to the public:
 - (i) the restrictions on my practice described in this Acknowledgement and Undertaking;
 - (ii) the date on which these practice restrictions took effect;
 - (iii) the date on which these practice restrictions were no longer in effect, if applicable; and
 - (iv) each Canadian social work regulatory authority in which I am registered as a social worker.
- (d) I shall ensure that any Canadian social work regulatory authority in which I am registered as a social worker, will provide the College with an In Good Standing Certificate, in the form required by the College, no later than October 1st of each calendar year.
- (e) I shall notify the Registrar in writing, within thirty (30) days of any of the following events:
 - (i) if I am no longer registered as a social worker in any Canadian social work regulatory authority;
 - (ii) if my certificate of registration, licence or permit issued by any Canadian social work regulatory authority is not in good standing (as defined above);
 - (iii) if my certificate of registration, licence or permit issued by any Canadian social work regulatory authority has expired; or
 - (iv) if my certificate of registration, licence or permit has been cancelled, suspended or revoked by any Canadian social work regulatory authority.
- (f) if I wish the restrictions on my practice described in this Acknowledgement and Undertaking to be removed, I must advise the Registrar in writing at least thirty (30) days prior to the effective date of the removal and shall pay the amount of the annual fee from which I was exempted, plus any applicable taxes, for the year in which the removal is to take effect.
- (g) unless I am a member in good standing (as defined above) of the College as of December 31 of a specific year, I shall not seek an exemption from payment of any portion of the annual fee for the next year and I shall pay the annual fee for that year, plus any applicable taxes, without any exemption.

4. I acknowledge and understand that:

- (a) a breach of this Acknowledgement and Undertaking would constitute professional misconduct pursuant to Ontario Regulation 384/00 and that a statutory committee of the College may refer allegations of professional misconduct arising from any failure to comply with the terms of this Acknowledgement and Undertaking to the Discipline Committee for a hearing.
- (b) if the Registrar, in his or her sole discretion, is not satisfied that I have complied with this Acknowledgement and Undertaking or if I am no longer a member in good standing (as defined above) of any Canadian social work regulatory authority, I will not be eligible for an exemption from payment of any portion of the annual fee.
- (c) I am not eligible for election as a Council member or appointment to a statutory committee of the College if I have been exempted from payment of any portion of the registration fee or any portion of the annual fee in the calendar year in which the election is to be held, or the appointment is to be made, as the case may be.
- (d) if I am a Council member or a member of a statutory committee of the College, I will be disqualified from sitting on the Council and/or a statutory committee of the College if I receive an exemption from payment of any portion of the annual fee.
- (e) if I am issued an inactive certificate of registration or a retired certificate of registration, I must pay the annual fee for an inactive member or a retired member, as the case may be, plus any applicable taxes, and I will not receive any refund or credit in respect of the amount on account of the annual fee previously paid by me.
- (f) if I am eligible for and granted an exemption, the current amount of the registration fee will be \$50.00 and the current amount of the annual fee for the next year will be \$50.00; however, the amount of the annual fee from which I am exempt may be changed, from time to time, by bylaw, or the exemption may be removed by bylaw.
- (g) the certificate of registration to be issued to me by the College will indicate the restrictions on my practice described in this Acknowledgement and Undertaking.

Signature of Applicant:

Date:

Print Name of Applicant:

Signature of Witness:

Print Name of Witness:

Date: